



Company Secretarial Services

A Member Firm of Andersen Global

IMC's company secretary division provides pragmatic and expert advice in the matters pertaining to Company Law. We assist our clients from the very initial process of company incorporation to regular compliance process and on special assignments such as Secretarial Audit, Buy back of Securities, Change related matters and others.

- Legal opinion on Company Law and Foreign Exchange related matters
- Secretarial Audit
- Change related compliance – registered office, share capital etc
- Incorporation of Companies

We will advise and assist you in implementing all types of corporate transactions including

- Allotment, transfer and transmission of shares
- Creation of new share classes
- Subdivision, consolidation or re-designation of share capital
- Bonus or capitalization issues
- Drafting and re-drafting Articles of Association
- Company purchase of own shares or redemption of shares
- Group re-structuring
- Intra group share transfers and applications for stamp duty relief
- Dividend vouchers and minutes
- Preparation of dormant accounts
- Change of company name
- Re-registration of private companies as public companies
- Re-registration of public companies as private companies
- Re-registration of private companies as unlimited companies

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Andersen Global is an international association of member firms comprised of tax and legal professionals worldwide. Member firms and collaborating firms are not liable for the services provided by any other member firms or collaborating firms.



ABOUT IMC

IMC is a professional company offering an extensive range of Accounting, Bookkeeping, Taxation and Financial Outsourcing Services. We help you take care of your accounting woes and day-to-day bookkeeping chores by providing streamlined and accurate Finance and Accounting Service by expert professionals at affordable costs. We help you stay updated with all the changes in the accounting policies, rules and regulations and ensure compliance with regulatory requirements. Our highly qualified team of professionals can improve the efficiency and effectiveness of your business processes thereby letting you focus on maximizing your core business operations.



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